*Please also complete an online application at*
https://www.pittsource.com/postings/109217

You are eligible to apply if you:
…can commit to Pathfinders for at least two consecutive terms (Spring 2016 & Summer 2016)
…have completed both an online and paper application
…have a minimum GPA of 3.00
…can commit to working Recruitment Programs on Fridays & Saturdays
…can commit to Monday and Tuesday night meetings at 9pm for the rest of the semester
…are available to attend our mandatory training retreat on Sat. February 6th

If you meet all of these prerequisites, please read on…

The PITT Pathfinders are student recruiters who work as employees of the Office of Admissions and Financial Aid. We participate in the recruitment of prospective students to the University by giving campus tours, attending on-and-off-campus recruitment programs and contacting prospective students by mail, telephone and social media.

We are dedicated to recruiting diverse and exceptional individuals and believe that the University of Pittsburgh is a quality institution offering exciting opportunities for all students. The various programs and functions of Pathfinders allow us to serve an important role in helping prospective students through the college selection process.

Participation in the Pathfinder organization requires a significant time commitment. Because of this commitment, Pathfinders is a paid position (work-study or student employment), as well as a student organization. There is a minimum time requirement of five work hours per week in addition to several all-day Friday and Saturday programs is expected of all Pathfinders, however, it is possible to work more if desired.

This application is the first step in our screening process. Given the high level of interest, we regret that we are unable to interview every applicant. For this reason, we ask that you take the time to complete this application as accurately and as thoroughly as possible. Following review of the applications, you will be asked to attend a mandatory Meet and Mingle on Sunday, January 17th. After this, you may be asked to attend a round of group interviews the week of January 19th-22nd. Finally, you may be asked to attend another round of individual interviews the following week, January 25th-29th.

Please direct any questions to Nick Reffuge, Director of Hiring, Training, and Recruitment, at PFHIRE@pitt.edu. Thank you for your interest and best of luck in the hiring process!

APPLICATIONS ARE DUE Friday, January 15th, 2016 BY 5PM TO THE OFFICE OF ADMISSIONS AND FINANCIAL AID- 1st Floor Alumni Hall. *Place the application in the brown box, and sign up for a Meet and Mingle slot*
APPLICATIONS ARE DUE Friday, January 15th, 2016 at 5pm
OFFICE OF ADMISSIONS AND FINANCIAL AID-1st Floor Alumni Hall

***Please print or type neatly***

Name_________________________________________                Date of Birth_______________________
E-mail Address _________________________________    PeopleSoft Number__________________
Pitt Address_________________________________________________________________________________
                      street     city   state  zip
Hometown____________________________________             Local Phone Number ___________________
                      city     state
High School _________________________________                 Home Phone Number ___________________
Circle Year at Pitt:  Freshman            Sophomore             Junior                  Senior
Expected graduation date______________________
Major(s) / School (example: Bio/Arts and Sciences)______________________________________ QPA________

Please check here if you are an international student.

Please indicate your availability and willingness to commit to the following:

1. A one-hour general meeting (Thursday at 4:00 PM) OR Alternative Meeting
   (Thursday at 8:35 PM)     _____   _____
2. A two-hour Pathfinder and PittStart Training Meeting
   (Mondays and Tuesdays  9:00pm – 11:00pm)     _____   _____
3. 1-2 campus tours per week
   (Tours are offered at 9, 10, 11, 12, 1, 2, & 3 on weekdays)     _____   _____
4. Recruitment Programs throughout the semester
   [Fridays (we work around your classes) & Saturdays (7am-4pm)]     _____   _____
5. Mandatory attendance at our spring retreat (February 6th)     _____   _____
6. Mandatory Fundraising of $25     _____   _____
7. Have you ever applied to Pathfinders before?     _____   _____

How did you hear about Pathfinders?______________________________________________________
List two individuals who would be willing to serve as references for you. If possible one of these people should be a former employer. These individuals cannot be family members or current Pitt Pathfinders.

1. ______________________________________________________________________________

2. ______________________________________________________________________________

Name          Relationship to you               Phone Number

Please list your involvement in on or off-campus activities as well as any other important experiences:

ESSAYS:

For this section, you will need to staple extra sheets to this application. You must respond to question A, then you must choose between Question B or C for a total of two essays. Each essay should be double spaced, and Question A should be no longer than 1 page. Your second essay of Question B or C must be no longer than ½ a page.

A. Describe the qualities you were searching for in a college. How did this impact your decision to attend the University of Pittsburgh.

AND

B. What is the best or worst advice you have ever received, and how has this influenced you as an individual?

OR

C. Write a tweet (140 characters or less) about the best meal you’ve ever had in Oakland.

After the Meet and Mingle, applicants will be contacted on Sunday, January 17th regarding the selections and procedures for Group Interviews during the week of January 19th-22nd. After group interviews have been completed, selected applicants will be asked to sign up for an Individual Interview, which will be held the following week of January 25th-29th.

PLEASE NOTE: THE APPLICATION AND INTERVIEW PROCESS ASSOCIATED WITH BECOMING A PITT PATHFINDER IS PROFESSIONAL. BUSINESS CAUSAL ATTIRE IS EXPECTED FOR THE GROUP INTERVIEW AND BUSINESS PROFESSIONAL ATTIRE IS EXPECTED FOR THE INDIVIDUAL INTERVIEWS.

IMPORTANT:
Please disclose whether you have ever been convicted of any felonies or misdemeanors or found to have committed an act of child abuse. Yes / No.
If yes, please list the date and title of the offense

Please note that indicating yes may not automatically preclude you from this position but may lead to further inquiry and review before a decision is made. By applying to this position, you agree that further inquiry into your criminal background may be conducted by the University of Pittsburgh.

__________________________________________________________________________    ________________
Signature                   Date